

Grovelands C P School



Child Protection and Safeguarding Policy and Procedure – Addendum

January 2021 - to be reviewed
Monthly by DSL and DDSL
Welfare

Child Protection and Safeguarding Policy Addendum

1. OVERVIEW OF THE POLICY MANAGEMENT PROCESS

Date	Document Title	Version
January 2021	Child Protection and Safeguarding Policy and Procedure Addendum Published on School website and shared with all staff and the Governing Body	1.0

2. THE ADDENDUM

2.1 SCOPE AND DEFINITIONS

This Addendum applies from January 2021. It reflects updated advice from the Department for Education and the Local Authority (East Sussex County Council). It sets out changes to our normal Child Protection and Safeguarding Policy and Procedure in light of the Covid-19 pandemic, and should be read in conjunction with that policy.

In this Addendum, where we refer to measures to protect pupils who are at home, this refers to those who are learning at home for Covid-19-related reasons, such as due to clinical and/or public health advice, a local or national lockdown or if they need to self-isolate.

This Addendum is subject to change, in response to any new or updated guidance the Department for Education may publish.

From the week commencing 4th January, Grovelands School will open to those children whose parents are categorised as Critical Workers and those children deemed as being vulnerable by the school's Safeguarding and Leadership Teams (Appendix A) due to the national lockdown which came into force on the 6th January 2021. Those children not deemed as being vulnerable or who do not have parents that are critical workers will be working from home as directed by the government.

2.2 SAFEGUARDING KEY CONTACTS

Role	Name	Contact details
Designated Safeguarding Lead	Jon Goulding	01323 840062
Deputy Designated Safeguarding Lead –	Kathleen Swaine	01323 840062
Deputy Designated Safeguarding Lead - SEND	Cath Adams	01323 840062
Deputy Designated Safeguarding Lead - Welfare	Natalia Squires	01323 840062
Deputy Designated Safeguarding Lead - Pastoral	Sarah Coates	01323 840062
Deputy Designated Safeguarding Lead - Online Safety	Rob Williams	01323 840062
Nominated governor for safeguarding and child protection	Nicki Dale	01323 840062
Chair of governors	Paul Young	01323 840062
Local Authority Designated Officer (LADO)	Amanda Glover	Consultation via the online portal here
Safeguarding Officer and Assistant Local Authority	Sue Giles	
Referrals into Early Help and Social Care	Single Point of Advice	01323 464222 0-19.SPoA@eastsussex.gov.uk
	Emergency Duty Service – after hours, weekends and	01273 335906

2.3. VULNERABLE CHILDREN

Vulnerable children include those who:

- are assessed as being in need under section 17 of the Children Act 1989, including children and young people who have a child in need plan, a child protection plan or who are a looked-after child
- have an education, health and care (EHC) plan
- have been identified as otherwise vulnerable by educational providers or local authorities (including children's social care services), and who could therefore benefit from continued full-time attendance
- children and young people on the edge of receiving support from children's social care services or in the process of being referred to children's services

- adopted children or children on a special guardianship order
- those at risk of becoming NEET ('not in employment, education or training')
- those living in temporary accommodation
- those who are young carers
- those who may have difficulty engaging with remote education at home (for example due to a lack of devices or quiet space to study)
- care leavers
- others at the provider and local authority's discretion including pupils and students who need to attend to receive support or manage risks to their mental health.

The DSL and DDSL Welfare will continue to work with and support children's Social Workers and Early Help Key Workers to help protect and support vulnerable children. This will be especially important during the COVID-19 period.

2.4. ATTENDANCE MONITORING

Grovelands School encourage and support the attendance of vulnerable children, where they have been offered a place and where it is appropriate for them to attend (that is, where there are no shielding concerns for the child or their household) so that they can gain the educational and wellbeing benefits of attending.

For vulnerable children who have a Social Worker or Early Help Key Worker, attendance is expected unless the child/household is shielding or clinically vulnerable (see the advice set out by Public Health England on households with possible Covid-19 infection and shielding and protecting people defined on medical grounds as clinically extremely vulnerable) or if the parents have specified that they do not want the child to attend due to concerns about the pandemic. In this case, the Social Worker or Early Help Key Worker will be alerted by the DSL/DDSL Welfare.

The DSL/ DDSL Welfare will continue to notify Social Workers/Early Help Key Workers where children with a Social Worker or Early Help Key Worker do not attend school when they are expected to.

Parents and carers will not be penalised if their child does not attend the Emergency Childcare provision. Grovelands School will continue to complete a register to record the attendance of children of critical workers and vulnerable children and follow the school's usual attendance procedures for pupils who should be attending school. Should the government instruct to do so, the school will resume taking the online Educational Setting Status form which gives the Department for Education daily updates on how many children and staff are attending.

2.5. GROVELANDS SCHOOL SAFEGUARDING TEAM

Grovelands School will have a trained DSL or DDSL available on site at all times when the school is open. The DSL/DDSL Welfare will continue to engage with Social Workers, Early Help Key Workers, and attend all multi-agency meetings which can be done remotely.

It is recognised that in exceptional circumstances this may not always be possible, and where this is the case:

- a trained DSL (or deputy) from the school or college can be available to be contacted via phone or online video - for example working from home

2.6. REPORTING A SAFEGUARDING CONCERN

All staff must continue to act on any concerns they have about a child immediately. It is still vitally important to do this, both for children at school and those at home.

Core Safeguarding principles remain the same:

- the best interests of children must always continue to come first
- if anyone in a school or college has a safeguarding concern about any child they should continue to act immediately and inform a member of the Safeguarding Team
- it is essential that unsuitable people are not allowed to enter the children's workforce and/or gain access to children
- children should continue to be protected when they are online

Where staff have a concern about a child, they should continue to follow the process outlined in the school Safeguarding Policy, this includes making a report via

My Concern, which can be accessed remotely.

In the unlikely event that a member of staff cannot access My Concern from home, they should email or call the DSL or the DDSL Welfare. This will ensure that the concern is received. Staff are reminded of the need to report any concern immediately and without delay.

Where staff are concerned about an adult working with children in the school, they should immediately report the concern to the Headteacher (or the Head of School in his absence).

Concerns regarding the Head teachers should be directed to the Chair of Governors.

2.7. SAFEGUARDING TRAINING AND INDUCTION

DSL training is available online whilst the COVID-19 pandemic remains and should be the form of training completed where necessary to ensure all staff members have the correct training to carry out their duties.

All existing school staff have had safeguarding training and have read part 1 of Keeping Children Safe in Education KCSiE, 2020. The DSL should communicate any new local arrangements with staff, so they know what to do if they are worried about a child.

2.8. ONLINE SAFETY IN SCHOOL

Grovelands School will continue to provide a safe environment, including online. This includes the use of the Smoothwall online filtering system. Where students are using computers in school, appropriate adult supervision will be in place.

2.9. SUPPORTING CHILDREN NOT IN SCHOOL

Grovelands School is committed to ensuring the safety and wellbeing of all its children and young people. All children who are Pupil Premium, working with a Social Worker or Early Help Keyworker, have an EHCP, identified as vulnerable by the

school, or are Looked After will receive a weekly phone call from a member of school staff.

Grovelands School recognises that school is a protective factor for children and young people, and that not being able to attend school at its physical location can, particularly under the current circumstances, affect the mental health of pupils and their parents/carers. Weekly Wellbeing emails are sent to all parents and carers, and the email addresses of key contacts in school are shared regularly. The school will share safeguarding messages on its website, social media pages, and via emails.

Support for pupils and students in the current circumstances will include some existing provisions in the school (although this may be delivered in different ways, for example over the phone) or from specialist staff or support services.

2.10. SUPPORTING CHILDREN IN SCHOOL

Grovelands School is committed to ensuring the safety and wellbeing of all its students. We will continue to be safe spaces for all children to attend and flourish. The Headteacher will ensure that appropriate staff are on site and staff to pupil ratio numbers are appropriate, to maximise safety.

We will refer to the Government guidance for education and childcare settings on how to implement social distancing and continue to follow the advice from Public Health England on handwashing and other measures to limit the risk of spread of Covid-19.

APPENDIX A

1 CHILDREN OF CRITICAL WORKERS AND VULNERABLE CHILDREN WHO CAN ACCESS SCHOOLS OR EDUCATIONAL SETTINGS

Following the [Prime Minister's announcement on 4 January 2021](#), only children of critical workers and vulnerable children and young people should attend school or college. All other pupils and students will receive remote education.ulnerable children and young people

1.2 VULNERABLE CHILDREN AND YOUNG PEOPLE INCLUDE THOSE WHO:

- are assessed as being in need under section 17 of the Children Act 1989, including children and young people who have a child in need plan, a child protection plan or who are a looked-after child
- have an education, health and care (EHC) plan
- have been identified as otherwise vulnerable by educational providers or local authorities (including children's social care services), and who could therefore benefit from continued full-time attendance, this might include:
 - children and young people on the edge of receiving support from children's social care services or in the process of being referred to children's services
 - adopted children or children on a special guardianship order
 - those at risk of becoming NEET ('not in employment, education or training')
 - those living in temporary accommodation
 - those who are young carers
 - those who may have difficulty engaging with remote education at home (for example due to a lack of devices or quiet space to study)
 - care leavers
 - others at the provider and local authority's discretion including pupils and students who need to attend to receive support or manage risks to their mental health

1.3 CRITICAL WORKERS

Parents whose work is critical to the coronavirus (COVID-19) and EU transition response include those who work in health and social care and in other key sectors outlined in the following sections. Children with at least one parent or carer who is a critical worker can go to school or college if required, but parents and carers should keep their children at home if they can.

Health and social care

This includes, but is not limited to, doctors, nurses, midwives, paramedics, social workers, care workers, and other frontline health and social care staff including volunteers; the support and specialist staff required to maintain the UK's health and social care sector; those working as part of the health and social care supply chain, including producers and distributors of medicines and medical and personal protective equipment.

Education and childcare

This includes:

- childcare
- support and teaching staff
- social workers
- specialist education professionals who must remain active during the coronavirus (COVID-19) response to deliver this approach

Key public services

This includes:

- those essential to the running of the justice system
- religious staff
- charities and workers delivering key frontline services
- those responsible for the management of the deceased
- journalists and broadcasters who are providing public service broadcasting

Local and national government

This only includes those administrative occupations essential to the effective delivery of:

- the coronavirus (COVID-19) response, and the delivery of and response to EU transition
- essential public services, such as the payment of benefits and the certification or checking of goods for import and export (including animal products, animals, plants and food), including in government agencies and arms length bodies

Food and other necessary goods

This includes those involved in food:

- production
- processing
- distribution
- sale and delivery
- as well as those essential to the provision of other key goods (for example hygienic and veterinary medicines)

Public safety and national security

This includes:

- police and support staff
- Ministry of Defence civilians
- contractor and armed forces personnel (those critical to the delivery of key defence and national security outputs and essential to the response to the coronavirus (COVID-19) outbreak and EU transition)
- fire and rescue service employees (including support staff)
- National Crime Agency staff
- those maintaining border security, prison and probation staff and other national security roles, including those overseas

Transport and border

This includes those who will keep the air, water, road and rail passenger and freight transport modes operating during the coronavirus (COVID-

19) response and EU transition, including those working on transport systems through which supply chains pass and those constructing or supporting the operation of critical transport and border infrastructure through which supply chains pass.

Utilities, communication and financial services

This includes:

- staff needed for essential financial services provision (including but not limited to workers in banks, building societies and financial market infrastructure)
- the oil, gas, electricity and water sectors (including sewerage)
- information technology and data infrastructure sector and primary industry supplies to continue during the coronavirus (COVID-19) response
- key staff working in the civil nuclear, chemicals, telecommunications (including but not limited to network operations, field engineering, call centre staff, IT and data infrastructure, 999 and 111 critical services)
- postal services and delivery
- payments providers
- waste disposal sectors